

STATUTE OF THE FACULTY OF LOGISTICS AND CRISIS MANAGEMENT OF THE TOMAS BATA UNIVERSITY IN ZLÍN

The Academic Senate of the Faculty of Logistics and Crisis Management of the Tomas Bata University in Zlín in accordance with § 27 paragraph 1 letter b) of Act No. 111/1998 Coll., on universities and on the amendment and addition of other laws (the Act on Universities), as amended, approved on 23 March 2026 the draft Statute of the Faculty of Logistics and Crisis Management of the Tomas Bata University in Zlín.

The Academic Senate of the Tomas Bata University in Zlín, in accordance with § 9 paragraph 1) letter b) of Act No. 111/1998 Coll., on universities and on the amendment and addition of other laws (the Act on Universities), as amended, approved on 12 May 2026 this Statute of the Faculty of Logistics and Crisis Management of the Tomas Bata University in Zlín as an internal regulation of the Faculty of Logistics and Crisis Management of the Tomas Bata University in Zlín.

PART ONE BASIC PROVISIONS

Article 1 Introductory Provisions

(1) In accordance with Act No. 111/1998 Coll., on universities and on the amendment and addition of other laws (the Act on Universities) (hereinafter referred to as the "Act"), the Statute of the Faculty of Logistics and Crisis Management of the Tomas Bata University in Zlín (hereinafter referred to as "Statute") by the internal regulation of the Faculty of Logistics and Crisis Management of the Tomas Bata University in Zlín (hereinafter referred to as "FLCM"), which is part of the public university Tomas Bata University in Zlín (hereinafter referred to as "TBU") and is defined by the following basic data:

- | | | |
|----|-----------------------------------|---|
| a) | Full name: | Univerzita Tomáše Bati ve Zlíně
Fakulta logistiky a krizového řízení |
| b) | Abbreviated name: | Fakulta logistiky a krizového řízení |
| c) | Name for international relations: | Tomas Bata University in Zlín
Faculty of Logistics and Crisis Management |
| d) | Abbreviated name: | Faculty of Logistics and Crisis Management |
| e) | Name abbreviation: | FLKŘ/FLCM |

- f) Communication languages: **Czech, English**
- g) Seat: **Studentské nám. 1532, 686 01 Uherské Hradiště**
- h) Legal status: **part of the public university TBU in Zlín**
- i) Establishment: **September 1, 2009 based on Decission No. 6 of the Academic Senate TBU in Zlín from June 23, 2009**
- j) Domain name for electronic connection: **flkr.utb.cz**

(2) The symbols of the FLCM are the logo, insignia, robes, seal and ceremonial fanfare. FLCM symbols are described in Appendix No. 1.

Article 2

Focus and Long-term Orientation

Educational activity, scientific and research, development and innovation or other creative activity (hereinafter referred to as "creative activity") carried out at the FLCM includes in particular the focus of:

- a) social security,
- b) crisis management,
- c) population protection,
- d) security management,
- e) logistics,
- f) environmental security,
- g) scientific disciplines that are the basis of the focus listed under letters a) to f).

Article 3

Activities and Support of Activities Implemented at FLCM

In accordance with Article 3 of the TBU Statute, the FLCM carries out:

(1) Education:

- a) in accredited study programs,
- b) in lifelong education programs in accordance with the TBU Lifelong Education Rules.

(2) Creative activity is carried out in its entirety from research activities to development and operational activities in relation to the needs of practice, business, especially in areas of basic long-term orientation according to Article 2. This activity is expressed in particular:

- a) solving internal and external projects within the framework of the implementation of programs of basic research, industrial research, experimental development and publication activities,

- b) cooperation with practice in the form of, in particular, contracts for the implementation of research or development activities and additional activities.

(3) FLCM performs additional activities in connection with the fulfilment of tasks according to paragraphs 1 and 2 in the sense of § 20, paragraph 2 of the Act and in accordance with Article 3 of the TBU Statute.

(4) FLCM shall also:

- a) supports cooperation at the international level in the field of education - mobility of students and academic staff in the field of scientific research and publication and creates suitable conditions for these activities,
- b) develops relations and cooperation with other faculties of TBU and faculties of other universities, research and other institutions, public administration bodies and with FLCM graduates and develops activities to fulfil the mission that follows from § 1 of the Act and from general academic principles,
- c) supports the activities of scientific, professional, professional and student institutions,
- d) supports the development of the Uherské Hradiště and Zlín region through its activities.

(5) FLCM performs other activities pursuant to Article 3 of the TBU Statute within its powers and capabilities.

Article 4

Study Programs

(1) The list of accredited study programs carried out at FLCM (hereinafter referred to as "study program") is published in the public part of the FLCM website with the requirements according to § 21 paragraph 1 letter h) and § 44 of the Act.

(2) Other universities and legal entities (hereinafter referred to as "contractual partner") may participate in the implementation of study programs in the form of contractual cooperation pursuant to Section 2, Paragraph 8 and Section 81 of the Act. The details of contractual cooperation are governed by the contract between TBU and the contractual partner.

Article 5

FLCM Internal Regulations

(1) FLCM's internal regulations, subject to the approval of the TBU Academic Senate (hereinafter referred to as "AS TBU"), are according to § 33, paragraph 2:

- a) Statute of FLCM,
- b) Election rules of the FLCM Academic Senate,
- c) Rules of Procedure of the FLCM Academic Senate,
- d) Rules of Procedure of the FLCM Scientific Council,

e) Rules of the course of study in study programs carried out at FLCM.

(2) Draft internal regulations of the FLCM are approved by the Academic Senate of the FLCM (hereinafter referred to as "AS FLCM") pursuant to § 27 paragraph 1 letter b) of the Act. FLCM's internal regulations are approved by AS TBU according to § 9 paragraph 1 letter b) point 2 of the Act.

(3) FLCM adopts the Disciplinary Code for TBU students as its internal regulation.

(4) FLCM is governed by the Study and Examination Regulations of TBU (hereinafter referred to as "SER"). The specific conditions and course of study are determined by the study program and stated in the internal regulation according to paragraph 1 letter E). The timetable of the academic year for FLCM (Article 2, paragraph 6 SER) will be announced by the dean after discussion in AS FLCM. The structure of the Council of study programs (Article 4 SER), its powers, the term of office of its members and the detailed content of its activities are determined by the dean after discussion in AS FLCM.

(5) FLCM is governed by the TBU Scholarship Regulations; matters not regulated therein are specified by the FLCM's internal standard, which is issued by the dean after the opinion of the AS FLCM.

(6) FLCM's internal regulations must be in accordance with the legal order of the Czech Republic, the TBU Statute, other TBU internal regulations and the Statute.

Article 6

FLCM Internal Regulations

(1) FLCM's internal standards are:

- a) measures or decisions that address fundamental issues of FLCM as a whole,
- b) directives relating in particular to methodological and organizational matters,
- c) instructions relating to partial or operational matters.

(2) FLCM's internal standards govern in particular:

- a) the organizational structure of FLCM and the position of its workplaces,
- b) rules for the admission procedure and conditions for admission to study according to Article 9,
- c) conditions and criteria for the evaluation of activities following the conditions and criteria given by the Rules of the system for ensuring the quality of educational, creative and related activities and internal evaluation of the quality of educational, creative and related activities of TBU,
- d) organization of pedagogical, creative and administrative activities,

e) organization of studies at FLCM.

(3) FLCM's internal standards are issued by the FLCM's dean (hereinafter referred to as the "dean") and the FLCM's secretary (hereinafter referred to as the "secretary") within the scope of their competence.

(4) AS FLCM approves as FLCM internal standards:

- a) rules for the admission procedure and conditions for admission to study,
- b) FLCM organizational rules.

5) AS FLCM comments on the Plan for the implementation of the strategic plan of FLCM's educational and creative activities for individual years and on the internal standard for the evaluation of pedagogical and creative activities.

(6) FLCM's internal standards must always be in accordance with the law, the TBU Statute, the FLCM Statute and other TBU and FLCM internal regulations.

PART TWO

STUDY AND STUDY ADMISSION IN STUDY PROGRAMS

Article 7

Study Admission

(1) Admission to study in study programs at FLCM takes place on the basis of an admissions procedure in accordance with Article 7 of the TBU Statute.

(2) Students from other universities may study part of the study program according to agreements between universities or within international student exchange programs. Their status at FLCM, their rights and obligations are regulated by the relevant agreement.

Article 8

Entrance Exam

(1) According to Article 8, paragraph 1 of the TBU Statute, the admission procedure may be announced without an admission exam.

(2) The conditions of the admission procedure without an entrance exam are stated in the internal standard of the FLCM establishing the rules for the admission procedure and for admission to study at the FLCM.

(3) The entrance exam can be waived according to Article 8, Paragraph 6 of the TBU Statute.

(4) The conditions for waiving the entrance exam are listed in the FLCM internal standard establishing the rules for the admission procedure and the conditions for admission to study at the FLCM.

Article 9

Rules for the Admission Procedure and Conditions for Admission to Study

1) Detailed rules for the admission procedure and conditions for admission to study in the study program following the law and Article 9 of the TBU Statute approved by AS FLCM will be published by FLCM in the public part of its website, well in advance according to § 49, paragraph 5 and 6 of the Act before the start of the admission procedure.

(2) The content of the detailed rules is determined by Article 9 of the TBU Statute.

Article 10

Admission Process

(1) The course of the admission procedure is governed by the law and Article 10 of the TBU Statute.

Article 11

Study Enrolment

(1) The rules and conditions for student enrolment are governed by Article 11 of the TBU Statute.

Article 12

Study Conditions for Foreigners

(1) Conditions for the admission and study of foreigners are governed by Article 12 of the TBU Statute.

Article 13

Fee for Actions Related to the Admission Procedure

(1) The amount of the fee for actions connected with the admission procedure, as well as the conditions for its payment and the conditions for exemption from this fee, are determined by Article 13 of the TBU Statute.

Article 13a

Fee for actions related to assessing compliance with the conditions for admission to study

(1) The amount of the fee for actions related to the assessment of compliance with the conditions for admission to study is governed by Article 13a of the TBU Statute.

Article 14

Tuition Fee

(1) The amount of the study fee as well as the rules for its payment and other details regarding the decision on the assessment of the study fee are regulated by Article 14 of the TBU Statute.

Article 15

Documents of Study

(1) Study documents according to Section 57, paragraph 1 of the Act are uniform at FLCM. The study report can be kept in the form of a paper form ("study report") or an extract from the IS/STAG study agenda information system officially confirmed by the FLCM study department.

PART THREE

FLCM AUTHORITIES

Article 16

(1) FLCM self-governing bodies defined in § 25 of the Act are:

- a) Academic Senate of FLCM,
- b) the Dean of FLCM (hereinafter referred to as the "Dean"),
- c) Scientific Council of FLCM,
- d) FLCM Disciplinary Commission.

(2) Another body of the FLCM is the Secretary of the FLCM (hereinafter referred to as the "Secretary").

(3) The academic community of FLCM consists of academic staff organizationally integrated into FLCM and students enrolled in study programs carried out at FLCM.

Article 17

Academic Senate of the FLCM

- (1) The FLCM Academic Senate is a self-governing representative body. The legal status of AS FLKŘ is regulated by law.
- (2) AS FLCM consists of representatives of FLCM academic staff and students elected by the relevant part of the FLCM academic community from among its ranks. The number of AS FLCM members is regulated by the AS FLCM Election Rules.
- (3) Membership in AS FLCM is irreplaceable.
- (4) The method of election of AS FLCM members is governed by the Election Rules of AS FLCM. The AS FLCM Rules of Procedure regulate the organizational structure, the way bodies are established, the rules of conduct of AS FLCM and its bodies.
- (5) The promise of a member of the AS FLCM is listed in Appendix No. 2.
- (6) The election period of AS FLCM as well as the term of office of its members and the reasons for termination of membership are determined by the Election Rules of AS FLCM.
- (7) AS FLCM's activities are materially secured in the distribution of FLCM's financial resources pursuant to § 27 paragraph 1 letter c) of the Act.
- (8) The Dean and the Secretary are obliged to provide AS FLCM with the information necessary for its activities.

Article 18

FLCM Dean

- (1) The legal status of the dean, the method of his appointment and dismissal are regulated in § 28 of the Act.
- (2) Dean:
 - a) issues a decision on the number of vice-deans and their powers,
 - b) issues a decision on which vice-dean is authorized to represent him in full,
 - c) grants in individual cases a written power of attorney or a written authorization in matters related to FLCM according to Article 27, paragraph 2 of the TBU Statute.
- (3) The Dean further in particular:
 - a) appoints and dismisses vice-deans after the opinion of AS FLCM,
 - b) appoints and dismisses the directors of the FLCM institutes and the secretary of the FLCM,

- c) appoints and dismisses workplace directors and FLCM department heads,
- d) determines employees who have authorization for financial operations and signature rights to financial accounts,
- e) acts on behalf of TBU in labour relations related to FLCM, after prior discussion with the rector of TBU,
- f) appoints and dismisses members of the FLCM Scientific Council after the prior consent of AS FLCM,
- g) appoints and dismisses the members of the FLCM Disciplinary Commission after the prior approval of AS FLCM and decides on the proposals presented by the commission,
- h) establishes a scholarship committee, appoints and dismisses its members and decides on proposals submitted by the committee,
- i) appoints and dismisses members and the chairman of the FLCM Study Program Council,
- j) establishes other advisory bodies as necessary and appoints their members,
- k) determines the number and structure of FLCM employees.

(4) Until the appointment of the dean, the person authorized by the rector of TBU shall exercise his powers to the necessary extent.

Article 18a **FLCM Vice-Deans**

(1) FLCM vice-deans (hereinafter referred to as "vice-deans") are authorized to act in matters related to the competences established by the dean and in managing the activities of the FLCM section. Within the framework of the established competences or instructions of the dean, the vice-deans can assign tasks to the senior employees of the FLCM. They are responsible for their activities to the dean.

(2) The number of vice-deans, as well as their remit and duties, is set out in detail in the FLCM's internal regulations.

(3) To the extent and in the order determined by the dean, the vice-deans represent the absent dean and represent each other during the absence. Vice-deans cooperate with each other, but there is no relationship of mutual subordination between them. The exception is the situation when one of them represents the dean in full and has a superior position in this function.

(3) The vice-dean loses his position:

- a) by written notice of resignation,
- b) dismissal from the position by the dean after the opinion of the AS FLCM,
- c) termination of employment at FLCM,
- d) by death.

Article 19
FLCM Scientific Council

- (1) The legal status of the Scientific Council of the FLCM and its powers are regulated by law.
- (2) Members of the Scientific Council of FLCM are appointed and dismissed by the dean with the prior approval of AS FLCM.
- (3) When appointing members of the Scientific Council of FLCM, the dean considers the representation of directions and scientific fields that make up the focus of FLCM.
- (4) In addition to the members of the FLCM Scientific Council according to paragraph 2, the dean may appoint permanent guests of the FLCM Scientific Council. A permanent guest of the FLCM Scientific Council does not have voting rights.
- (5) The term of office of a member of the FLCM Scientific Council is four years.
- (6) Membership in the FLCM Scientific Council is terminated during the term of office:
 - a) by appeal by the dean after prior approval of AS FLCM,
 - b) resignation notified in writing to the dean,
 - c) by death.
- (7) The Scientific Council is governed by the Rules of Procedure of the Scientific Council of the FLCM.

Article 20
FLCM Disciplinary Commission

- (1) The number of members of the FLCM Disciplinary Commission is six, of which half are students with representation from the bachelor's and master's study programs.
- (2) The term of office of the members of the FLCM Disciplinary Commission is two years.
- (3) The disciplinary committee of the faculty discusses disciplinary offenses of students enrolled at the faculty and submits a proposal for a decision to the dean.
- (4) The FLCM Disciplinary Commission is governed by the TBU Disciplinary Rules.
- (5) Membership in the FLCM Disciplinary Commission is terminated during the term of office:
 - a) by written notice of resignation,
 - b) dismissal from the position by the dean after prior approval of AS FLCM,
 - c) termination of employment or studies at FLCM,
 - d) by death.

Article 21

(not used)

Article 22

FLCM Secretary

- 1) The secretary, to the extent determined by the organizational rules, decision or instruction of the dean, manages the management and internal administration of FLCM.
- (2) The Secretary manages the management of the FLCM and participates, within the scope of his competences, in the management of TBU property, which is registered at the FLCM, following the instructions of the staff of the TBU Rectorate, in accordance with the law, other special legal regulations, this Statute and other internal FLCM and TBU regulations. The secretary is responsible to the dean for the results of management and the correctness of the methodology associated with the performance of these activities.
- (3) The secretary prepares a proposal for the distribution of FLCM financial resources and submits it to the dean, who then translates it for approval by AS FLCM. The secretary also submits interim financial reports and the Financial Report for the completed calendar year to the dean.
- (4) The secretary methodically manages the persons responsible for the financial and operational activities of the institutes.
- (5) The secretary is obliged to propose to the dean, in the event of a threat to the balanced management of FLCM, solutions and measures that will lead to correction.

PART FOUR

FLCM ORGANIZATIONAL AND MANAGEMENT STRUCTURE

Article 23

FLCM Division

- (1) FLCM is divided into faculty departments, which are:
 - a) institutes that provide educational and creative activities within their defined scope, with a minimum of 3 academic or scientific staff,
 - b) the Dean's Office, including all departments, divisions, and units.

(2) The detailed structure of faculty workplaces and their mutual and cooperative relations are determined by the FLCM's internal standard, especially the Organizational Rules.

Article 24

FLCM Management Structure

(1) FLCM's management structure consists of:

- a) dean,
- b) vice-deans,
- c) secretary,
- d) directors of institutes.

(2) Directors of institutes are appointed to their positions by the dean for a fixed term on the basis of a selection procedure. The position of director of an institute or secretary of an institute may be performed by a full-time academic employee of the FLCM. The same person may perform the position of director of an institute at a given institute for a maximum of 8 consecutive years. After this period has elapsed, the dean may appoint the current director only after a selection procedure has been carried out and at the same time after a positive statement by the AS of the FLCM.

Article 25

(not used)

Article 26

FLCM Advisory Boards and Working Groups

(1) Advisory councils and working groups are established at the FLCM for the coordinated, streamlined and mutually informed provision of all FLCM activities, the solution of conceptual and serious operational tasks.

(2) Advisory boards are in particular:

- a) FLCM Dean's College,
- b) FLCM management,
- c) Study Programme Council,
- d) Scientific councils of editions,
- e) Scholarship Committee,
- f) Secretary's meetings,
- g) meetings of the Dean and the Secretary with technical and administrative staff (THP),
- h) other advisory bodies, committees and working groups established as necessary.

(3) Advisory boards are established mainly for regular and long-term operation, working groups for operational operation.

(4) Advisory boards and working groups are established and their members are appointed by the dean, vice-deans and the secretary within their powers and responsibilities, and they chair these boards. The chairman decides on the need to draw up the rules of procedure.

Article 27

Decision Making, Negotiating and Signing for TBU in FLCM Matters

(1) To make decisions on behalf of TBU in matters related to FLCM, is entitled to all legal actions in accordance with the law and acts externally towards third parties:

- a) the dean in all matters stipulated by the law and the TBU Statute and the Statute, especially in labour relations and joint contractual relations with legal entities or natural persons,
- b) the vice-dean to the extent of the dean's decision, or on the basis of a written power of attorney granted by the dean,
- c) the secretary to the extent stipulated by the law, the TBU Statute, the Statute, the dean's instruction, or on the basis of a written power of attorney granted by the dean.

(2) A person who is not mentioned in paragraph 1 is authorized to act on behalf of TBU and perform legal acts only to the extent stipulated by law, internal regulations of TBU and FLCM or on the basis of a written power of attorney or a written authorization granted by the persons mentioned in paragraph 1 letter a) to c) within the scope of their authority.

(3) The dean's instruction may regulate the duties of persons acting on behalf of TBU in matters related to FLCM.

(4) Signing on behalf of FLCM is done in such a way that an authorized person attaches his signature to the name of FLCM together with the imprint of the relevant stamp.

(5) Signing on behalf of TBU in matters relating to FLCM is governed by the TBU Statute; the name of TBU is also stated in conjunction with the name of FLCM.

PART FIVE

FLCM FINANCIAL MANAGEMENT RULES

Article 28

Distribution of FLCM Funds

- (1) The Faculty of Logistics and Crisis Management (FLCM) independently manages the financial resources allocated to it within Tomas Bata University (TBU), as well as other funds that it is authorized to administer pursuant to the Statutes of TBU, these Statutes, and the TBU budget.
- (2) The Secretary of the Faculty prepares the proposal for the allocation of the FLCM's financial resources. The Dean submits the proposal to the Academic Senate of the FLCM for approval no later than 60 days after the TBU Budget Allocation has been approved, on the basis of which financial resources are allocated to the FLCM (in particular, the budget allocation).
- (3) If the Academic Senate of the FLCM does not approve the proposal referred to in paragraph 2 (including any agreed amendments), the Dean shall submit a new proposal within 30 days. Until the allocation of the FLCM's financial resources has been approved, the Faculty shall operate under a provisional budget regime, based on the allocation of financial resources approved for the previous budget year, reduced by 10%.
- (4) The cost centres (organizational units) of the FLCM shall independently manage the financial resources allocated to them on the basis of the approved allocation of the FLCM's financial resources and in accordance with the designated purpose of those funds.
- (5) If the financial management of a cost centre of the FLCM indicates that the annual financial result is at risk, the head of the respective cost centre shall immediately notify the Dean and the Secretary in writing. The Dean shall subsequently inform the Academic Senate of the FLCM of this fact at its next meeting and shall simultaneously submit a proposed solution. If the risk has arisen as a result of a breach of employment obligations, the proposal may include measures establishing employment-related liability of the employees responsible.
- (6) Any positive (improved) financial result and the balances of the reserve fund, the investment development fund, the scholarship fund, the remuneration fund, or any other funds administered by the FLCM shall form part of the proposal for the allocation of the FLCM's financial resources referred to in paragraph 2.
- (7) The allocation of the FLCM's financial resources must not be prepared as a deficit budget.

Article 29

FLCM Property and Management

- (1) FLCM uses movable property owned by TBU, which is registered at FLCM, to secure its activities. This property was given to it for administration and FLCM is obliged to use it with the care of a good steward.
- (2) The secretary and senior employees of the FLCM are responsible to the dean for the purposeful use of financial resources and the proper management of these assets.
- (3) FLCM management control is carried out at least every six months and the secretary is responsible for ensuring it.
- (4) The dean submits to AS FLCM an interim report on the management of FLCM for the period from 1 January to 31 August of the given calendar year, always by the end of September of the given calendar year at the latest, which is processed by the secretary.

PART SIX

FLCM EVALUATION

Article 30

- (1) Evaluation is governed by Article 30 of the TBU Statute.

Article 31

(not used)

Article 32

(not used)

PART SEVEN
FLCM ACADEMIC COMMUNITY

Article 33
FLCM Rights

(1) FLCM's rights are governed by the law and Article 33 of the TBU Statute.

Article 34
FLCM Academic Staff Position

(1) The status of an academic employee of the FLCM is defined in Article 34 of the TBU Statute and in particular in Article 70 of the Act.

Article 35
Sabbatical

(1) An academic employee submits a request for a creative leave to the dean. The academic worker submits his request to the dean through the head of the FLCM department.

(2) Decisions on granting creative leave are governed by Article 35 of the TBU Statute.

Article 36
Membership in Academic Senates, Scientific Councils and Other Bodies Created by Law

(1) Activity of academic staff and students in bodies and committees defined by law and other special legal regulations relating to the mission of universities, in particular membership in:

- a) AS TBU and AS FLCM,
- b) Scientific Council of TBU, Scientific Council of FLCM, scientific councils of TBU components and scientific councils of other universities,
- c) To the TBU internal evaluation board and to the internal evaluation boards of other universities,
- d) The National Accreditation Office for Higher Education and its evaluation committees,
- e) bodies representing universities according to § 92 of the Act,
- f) The Council for Research, Development and Innovation,
- g) authorities of prominent international institutions,
- h) in the board of study programs, branch boards and other similar bodies,

is an important part of their job duties, which results from the status of a member of the FLCM academic community.

(2) Managers at all levels and academic staff shall ensure that appropriate conditions are created for the participation of academic staff and students in the meetings of these bodies and committees and for the proper performance of the tasks associated with this; for academic staff, this activity shall be taken into account in their evaluation and remuneration.

Article 37
Visiting Professor

(1) The status of a visiting professor is governed by Article 37 of the TBU Statute.

Article 37a
Extraordinary Professor

(1) The status of an extraordinary professor is governed by Article 37a of the TBU Statute.

Article 38
Professor Emeritus

(1) The Dean may propose to the TBU rector for appointment as emeritus professor a person who meets the conditions specified in Article 38 of the TBU Statute.

PART EIGHT
INFORMATION SYSTEM

Article 39
Components of the FLCM Information System

(1) The FLCM information system is a functional unit providing comprehensive information services for educational and creative activities as well as for FLCM management.

(2) As part of communication on the FLCM computer network, all academic staff and students are obliged to comply with the standards and security measures announced by the rector.

PART NINE
FLCM ACADEMIC TRADITIONS

Article 40
Academic Ceremonies

- (1) Academic insignia and academic ceremonies are the external expression of academic traditions, rights and freedoms at FLCM.
- (2) Academic officials, such as the dean, vice-deans, AS FLCM chairman, promotor and secretary, act during academic ceremonies.
- (3) Academic ceremonies are in particular the inauguration of the dean, matriculation, graduation, ceremonial meeting of the FLCM Scientific Council, ceremonial assembly of the academic community of FLCM, ceremonial completion of studies within the framework of lifelong education.
- (4) Matriculation is an academic ceremony during which students are solemnly accepted into the academic community by taking the matriculation pledge. The text of the FLCM matriculated student's promise is given in Appendix No. 2 of the TBU Statute.
- (5) Graduation is an academic ceremony in which graduates of study programs are presented with a university diploma after taking the oath. The wording of the promise of a graduate of a bachelor's and subsequent master's study program carried out at FLCM is given in Appendix No. 2 of the TBU Statute.

Article 41
Academic Insignia, Gowns and Their Use

- (1) Gowns and insignia are used in academic ceremonies. A description of the robes and insignia is given in Appendix No. 1.
- (2) Academic insignia and gowns cannot be used in places and on occasions that would not be dignified in terms of their status and character in terms of academic rights, freedoms and principles.
- (3) Gowns are authorized to be used by academic functionaries according to Article 40, paragraph 2 of this Statute, doctors honoris causa, pedel.
- (4) The gown can be granted by the dean's decision to a person who is awarded the honorary title of "doctor honoris causa", to members of the Scientific Council of FLCM, members of AS

FLCM, professors emeritus, academic staff, important guests of FLCM and graduating graduates.

(5) FLCM academic insignia are authorized to be used by the dean and vice-deans.

Article 42

Honorary Degree “doctor honoris causa”

1) The granting of the honorary title "doctor honoris causa" is governed by Article 42 of the TBU Statute.

Article 43

Medals and Awards

1) On behalf of the FLCM, the dean awards medals and awards as recognition in particular for:

- a) merits for the development of FLCM, its position and prestige in the Czech Republic and abroad,
- b) significant impact on FLCM,
- c) merits for the development of higher education and education,
- d) relations with FLCM and TBU,
- e) activities in areas related to FLCM focus.

(2) The rules for awarding medals are set by the FLCM internal standard.

(3) Awarded medals are registered and their documentation is stored in the TBU archive.

(4) The dean, by his decision, announces and awards prizes, in particular the prize as an appreciation of the student's extraordinary results during his studies at FLCM, awarded at graduation.

PART TEN

COMMON AND FINAL PROVISIONS

Article 44

Appendices

The FLCM Statute includes the following appendices:

- a) Appendix No. 1 – FLCM Symbols,
- b) Appendix No. 2 - Promise of AS FLCM member.

Article 45
FLCM Official Boards

- (1) The FLCM has its clearly marked official board.
- (2) The FLCM official board is located at the FLCM headquarters.
- (3) Information provided by law and generally binding legal regulations shall be published on the official board.
- (4) FLCM maintains an official board also in electronic form in the public part of FLCM's website (<http://www.utb.cz/flkr>).

Article 46
Validity and Effectiveness

- (1) The FLCM Statute of 12 December 2017 is repealed.
- (2) This Statute becomes valid and effective on the day of approval by the TBU Academic Senate.

Ing. Jan Strohmandl, Ph.D.
AS FLCM Chairman

Prof. Ing. Zuzana Tučková, Ph.D.
FLCM Dean

Ass. Prof. Ing. Martin Sysel, Ph.D.
AS TBU Chairman

Prof. Mgr. Milan Adámek, Ph.D.
TBU Rector

Appendix No. 1 to the FLCM Statute

FLCM SYMBOLS

FLCM symbols are the logo, insignia, robes, seal and fanfare.

I. FLCM Logo

The FLCM logo is defined by the TBU "Design Manual".

II. Insignia FLCM

The insignia of the FLCM consists of a sceptre and chains. The author of the FLCM insignia is André Vicha.

(1) Sceptre

Height approx. 800 mm, the head is finished with a malachite in the border, decorated around the perimeter with a plastic logo of the faculty (3x) and three green malachites of a rectangular shape 10x5 mm, a spatial motif under the logo around the perimeter. The stem is faceted. The sceptre can be divided into three parts, stored in a wearable wooden case (case) made of steamed lacquered beech, lined with dark green velvet inside. Brass material, stone bezels made of silver, surface treated by polishing and galvanic gilding.

(2) Dean's Chain

The dean's chain consists of a jewel (pendant medal), cantilever and chain links, a separate part of the dean's chain is the neck decoration of the dean's insignia on a ribbon. A jewel in the shape of a circular medal with a diameter of 80 mm, on the obverse the inscription "FACULTAS RES TRANSFERENDI ET ADVERSA MODERANDI", in the centre of the medal the logo of the faculty, on the reverse the inscription "KRÁLOVSKÉ MĚSTO UHERSKÉ HRADIŠTĚ" and the coat of arms of the city of Uherské Hradiště, a Moravian eagle (carved) elevation, 19 links of a chain of geometric shape, 18 pcs of semi-precious stones - malachite, cut 10x10 mm, muggle. The length of the chain is approx. 900 mm. Includes a shortening chain for easier carrying. The dean's chain is stored in a rectangular wooden case made of steamed lacquered beech, lined with dark green velvet inside. The material is stamped polished brass, gem bezels and linked with 925 silver, natural semi-precious stones, surface treated with 23K electroplating gold. The Dean's insignia ribbon neck decoration is used at all events, gatherings and academic ceremonies, when the Dean uses classic insignia, including the robe, it is worn on the neck visibly, but so that the insignia do not overshadow each other. They are also worn on other ceremonial occasions for which there is no obligation to wear a robe, but have a ceremonial character, e.g. receptions, participation in meetings with distinguished officials, distinguished guests, etc. Then they are placed on the neck and must be clearly and distinctly visible using the appropriate formal wear. The neck decoration of the dean's insignia on the ribbon expresses a clear hierarchical position of the dean in cases where participation in the gown is not required.

(3) Vice-Deans' Chains

The vice-dean's chain consists of a jewel (pendant medal), elevation and chain links, a separate part of the vice-dean's chain and a neck decoration of the vice-dean's insignia on a ribbon. A jewel in the shape of a circular medal with a diameter of 80 mm, on the obverse the inscription "FACULTAS RES TRANSFERENDI ET ADVERSA MODERANDI", in the centre of the medal the logo of the faculty, on the reverse the inscription "KRÁLOVSKÉ MĚSTO UHERSKÉ HRADIŠTĚ" and the coat of arms of the city of Uherské Hradiště, a Moravian eagle (carved) elevation, 19 links of a chain of geometric shape, 18 pcs of semi-precious stones - malachite, cut 10x10 mm, muggle. Chain length approx. 900 mm. Includes a shortening chain for easier carrying. The vice-dean's chain is stored in a rectangular wooden case made of steamed lacquered beech lined inside with dark green velvet. The material is stamped polished brass, bezels of precious stones and connected with silver 925, semi-precious stones, surface treated with electroplating. The neck decoration of the vice-dean insignia on a ribbon is used at all events, assemblies and academic ceremonies, when the vice-dean uses the classic insignia including the robe, it is worn visibly around the neck, but in such a way that the insignia do not overshadow each other. They are also worn on other ceremonial occasions for which there is no obligation to wear a robe, but have a ceremonial character, e.g. receptions, participation in meetings with distinguished officials, distinguished guests, etc. Then they are placed on the neck and must be clearly and distinctly visible using the appropriate formal wear. The neck decoration of the vice-dean's insignia on the ribbon expresses a clear hierarchical position of the vice-dean in cases where participation in the gown is not required.

III. FLCM Robes

(1) Dean's Robe

A cloak with long sleeves and a stand-up collar, made of velvet fabric in grey, with a red placket, lined with a yellow border. At the bottom of the sleeves and the cloak there are widening triangular inserts in red, visible when moving. The entire gown is lined with a shiny light grey lining, with a hidden zipper closure along the entire length. The gown comes with a beret made of the same material, lined in red, lined with a grey lining.

(2) Vice-Dean's Robe

A cloak with long sleeves and a stand-up collar made of velvet fabric in grey, with a yellow placket, lined with a red border. At the bottom of the sleeves and the cloak there are widening triangular inserts in yellow, visible when moving. The entire gown is lined with a shiny light grey lining, with a hidden zipper fastening along the entire length. The gown includes a beret made of the same material, lined in yellow, lined with a grey lining.

(3) AS FLCM Chairman's Robe

Long-sleeved cloak with a stand-up collar made of velvet fabric in grey, with a dark green placket, lined with a dark grey border. At the bottom of the sleeves and cloak are widening

triangular inserts in dark green, visible when moving. The entire gown is lined with a shiny light grey lining, with hidden zippers along the entire length. The gown comes with a beret made of the same material, lined in dark green, lined with grey lining.

(4) Secretary's Robe

Long-sleeved cloak with a stand-up collar made of velvet fabric in grey, with a dark green placket, lined with a dark grey border. At the bottom of the sleeves and cloak are widening triangular inserts in dark green, visible when moving. The entire gown is lined with a shiny light grey lining, with hidden zippers along the entire length. The gown comes with a beret made of the same material, lined in dark green, lined with grey lining.

(5) Pedel's Robe

Long-sleeved cloak with a stand-up collar made of velvet fabric in grey, with a dark grey placket, lined with a light grey border. At the bottom of the sleeves and cloak are widening triangular inserts in dark grey, visible when moving. The entire gown is lined with a shiny light grey lining, with a hidden zipper closure along the entire length. The gown includes a beret made of the same material, lined in dark grey, lined with a grey lining.

IV. FLCM Seal

The seal of the faculty consists of a small state coat of arms of the Czech Republic, around which there is a circular copy of "Tomas Bata University in Zlín" and the name "Faculty of Logistics and Crisis Management". The seal (stamp) is used to mark documents certifying important facts or establishing authorizations or obligations within the competence of the faculty. The diameter of the stamp can be 20, 25 or 36 mm. It is made with positively protruding rubber contours and red stamp colour is used for marking. This seal may not be used in normal correspondence. For the needs of the faculty's administration, it is possible to add the text "dean's office" to the seal. Seals modified in this way are provided with serial numbers, are registered and their use is defined by the Dean.

V. FLCM Festive Fanfare

Ceremonial fanfares are used during FLCM academic ceremonies.

These are the FLCM Dean's Ceremonial Fanfare and the FLCM Ceremonial Fanfare.

Addresses and Texts at Academic Ceremonies

(1) During academic ceremonies, the traditional Latin addresses of academic functionaries are used:

- Addressing the Rector is "Your Magnificence".
- Addressing the Vice-Rector is "Honorabilis" (Venerable). In the event that the vice-rector represents the rector, he is addressed as "Your Magnificence".
- Addressing the dean is "Spectabilis" (Illustrious).
- The Vice-Dean's address is "Honorabilis". If the vice-dean represents the dean, he is addressed as "Spectabilis".

- The Promoter's address is "Honorabilis".

(2) Academic ceremonies are usually conducted in the Czech language. The graduation "doctor honoris causa" (Dr. h. c.) can be conducted in a foreign language.

FLCM Symbols Documentation

Detailed documentation of FLCM symbols, including photos, is stored in the TBU archive.

Appendix No. 2 to the FLCM Statute

FLCM ACADEMIC PROMISES

FLCM ACADEMIC SENATE MEMBER'S PROMISE

promise that as a member of the Academic Senate of the Faculty of Logistics and Crisis Management I will always act in accordance with the legal norms of the state and the Tomas Bata University in Zlín, with democratic and academic principles and with my conscience, with full responsibility towards the academic community in the interest of the Faculty of Logistics and Crisis Management, in the interest of its position, level and development, in the interest of general education and higher education.

MATRICULATION PROMISE

I promise to conscientiously fulfil all my obligations related to my studies at the university. I declare that I will make every effort to achieve excellent academic results and will consistently work to expand my knowledge and skills. As a student of the Faculty of Logistics and Crisis Management of the Tomas Bata University in Zlín, I solemnly promise that with my work and my actions I will strive to preserve the good name of this school and that I will not do anything that would damage its reputation.

BACHELOR'S AND MASTER'S STUDY PROGRAM GRADUATE'S PROMISE

I promise that I will use the knowledge acquired during my studies at the Faculty of Logistics and Crisis Management of the Tomas Bata University in Zlín for the development and benefit of society and will constantly deepen it through further studies. I will perform my work responsibly and conscientiously and will never knowingly abuse my position. Throughout my life and in all my work, I will strive to always act in accordance with humanitarian principles and to bring honour to the university from which I graduated.